THE TRANSFORMER

NASA Dryden's IFMP Newsletter

February 2004

"Progress is a nice word, but change is it's motivator." – Robert F. Kennedy

Highlights

Core Financial – Notice any changes in the system recently? As system improvements and enhancements are made to Core Financial system, there may be some changes to your normal processes. The Online Quick Reference Guide (OLQR) is updated as these processes are changed. To access the OLQR, type https://access.ifmp.nasa.gov in your web browser and select the "Online Quick Reference" link.

WebTADS – WebTADS has been in use at Dryden for almost five months now. So far, so good! As you input your timesheet, please make note of any Warnings or Errors that are in red and read them. These Warnings and Errors can appear either above your timesheet or below it. An Error will prevent the timesheet from being approved.

Warnings are there to let you, your approver, and payroll know that something may or may not be of concern. A timesheet can still be approved with warnings, but payroll will analyze all warnings and determine if a change must occur. *Please read these warnings and see if they are something that needs to be corrected **before** you have your timesheet approved*. It will save you, your supervisor, and payroll time in the long run. As usual, if you have any questions about an error, warning, or WebTADS usage in general, please contact the BISS Help Desk at x2477. We appreciate your support!

Budget Formulation and Full Cost – Budget Formulation Release 0.5B (Center functionality) is scheduled to be released this month (February 2004). Functionality will be available to the Center to perform Institutional Construction of Facilities (C of F) and Global Recompute.

Information Sessions – Coming Soon! We will be hosting Center-wide information sessions shortly regarding FC, BF Release 0.5B (additional functionality), BF Release 1.0, as well as the current status of the IFM project. You will receive an invitation via email from IFMP. Stay tuned for more details.

Business Warehouse – The Business Warehouse (BW) Project Leads (Gina Turner and Laura Peters) have finished analyzing reports requirements previously submitted from the organizations affected by Core Financial and / or Budget Formulation. As a result, numerous reports have been developed. The BW Project Leads are currently validating the reports to ensure organizations will be able to see their financial data represented in the most relevant report format possible. Once the recently developed reports have been validated, training will be provided to all Core Financial and Budget Formulation end users. Additional report requirements have been submitted. The BW Project Leads are in the process of analyzing and validating the additional requirements. As your organization determines additional report requirements, submit these requirements to the BW Project Leads.

BISS Bits

The BISS Help Desk is available to resolve technical and functional calls for legacy and IFM applications including Travel Manager, Core Financial, WebTADS, Business Warehouse, and Budget Formulation. Do you have a how-to question? Do you need your password reset? Have you recently had a shift in duties and your access requirements have changed? The BISS Help Desk support staff is ready and willing to assist with and coordinate resolution of calls. **For assistance, please call X2477**.

Training Opportunities

Need Core Financial Training? – Been awhile since you've created a purchase requisition? Running into problems while creating, changing, or approving a purchase requisition? Not sure what the steps are to accept goods received by the Warehouse in SAP? Workshop sessions provide an opportunity of hands on experience within the system under the guidance of a subject matter expert. If you are interested in attending a workshop session, contact Angela Ritchey at ext. 7983.

Targeted, End-User Budget Formulation / Full Cost Training – The workshops are still going strong. Individuals who received training on Release 0.5A are currently in the process of entering FY2004 project planning data (using the BY2005 budget submit, NBS process 340) as a baseline for the BY2006 submission into the BF system. Center Report training will be conducted upon completion of the budget planning data being loaded in the Budget Formulation system.

Training for the upcoming Release 0.5B functionality is coming soon. Release 0.5B training will focus on Institutional Construction of Facilities (C of F), Business Rules, and Global Recompute. The majority of the information will be delivered to end users via presentations and demonstrations in a conference room setting.

Business Warehouse Training – Business Warehouse training for all Core Financial and Budget Formulation users is still on target for this Spring. Training is currently in process for select Functional Users who will either support the upcoming training of Core Financial and Budget Formulation Users or are involved in the Budget Formulation Workshops and the loading of budget planning data into the Budget Formulation system. All Core Financial and Budget Formulation users will be notified regarding the upcoming Business Warehouse training sessions. Stay tuned for more information!

If you have any questions about any of the training indicated above, please contact anyone on the Change Management Team: Terrence Montgomery (x 6120), Angela Ritchey (x7983), or Jaime Fernandez (x5991).

The Spotlight

Who's who in IFM at DFRC? After leading Dryden through the implementations of several IFM modules (Core Financial, WebTADS, and Budget Formulation Release 0.5A), Patrick Stoliker is passing the torch to Joe Ayers. With the departure of Larry Crawford, Patrick has been graciously accepted the opportunity to lead Code R in the capacity of Director. Patrick's dedication to IFM as Program Manager will be greatly missed. We wish Patrick good luck in his new role and extend a warm welcome to Joe Ayers.

January "Flying Pig" award winner is Teasha Smalling-Patton!

January "Above & Beyond" award winner is Terrence Montgomery!